



SIMPLY PENDOYLAN

Mobile Phone Policy

Policy Statement

Simply Pendoylan is committed to safeguarding and promoting the welfare of all children. This policy supports the requirements of the **Regulated Services (Service Providers and Responsible Individuals) (Wales) Regulations 2017**, the **National Minimum Standards for Regulated Childcare**, and **UK GDPR**.

The policy applies to all staff, volunteers, children, parents and visitors.

Staff

- Staff may keep mobile phones switched on to remain contactable by management or parents in an emergency.
- Personal use of mobile phones during sessions is not permitted, except in an emergency and away from children.
- Personal devices, including smart watches, must not be used to photograph, film or record children.
- Only authorised club devices may be used for photographs, with parental consent.

Children

- Children may bring mobile phones but should not use them during club sessions.
- Children must not take photographs, videos or audio recordings at the club.
- The club accepts no responsibility for loss or damage to personal devices.

Parents and Visitors

- Parents and visitors must not take photographs, videos or recordings on the premises.
- Anyone wishing to have a photograph of their child should speak to a member of staff.

Breaches

Any misuse of mobile phones or electronic devices will be dealt with in line with the club's safeguarding and disciplinary procedures.

Review

This policy will be reviewed annually or sooner if legislation or guidance changes.